



**REGULAR MEETING MINUTES**  
**TUESDAY, APRIL 12, 2022 at 4:00 PM**  
**THE COLONNADE**  
**264 CATOOSA CIR., RINGGOLD, GA 30736**

**TIME AND PLACE OF THE MEETING**

The regular meeting of the Catoosa County Development Authority/Development Authority of Catoosa County (EDA) was held on April 12, 2022 at 4:00 PM at The Colonnade located at 264 Catoosa Cir., Ringgold, GA 30736.

**CALL TO ORDER**

Chair Rick Partain established that a quorum was present and called the meeting to order at 4:05 PM.

- ❖ The following board members were present: Rick Partain, Mike Signiski, Ray Johnson, Stephanie Dickert, Jim Cutler, Paul Lee
- ❖ The following board members were absent: Charles Lancaster
- ❖ The following ex officio members were present: Vanita Hullander, Chuck Harris, Amy Jackson, Marissa Brower
- ❖ The following staff were present: Dan Wright, Rachel Clark, Chad Young, Meghan Trusley
- ❖ The following guests were present: None.

**AGENDA SETTING**

**PROPOSED APPROVAL OF AGENDA FOR REGULAR MEETING ON APRIL 12, 2022**

*Ray Johnson made a motion to approve the presented agenda of the Regular EDA Meeting held on April 12, 2022. Mike Signiski seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent.*

**MINUTES**

**PROPOSED APPROVAL OF MINUTES OF THE REGULAR EDA MEETING HELD ON MARCH 8, 2022**

*Jim Cutler made a motion to approve the minutes of the Regular EDA Meeting held on March 8, 2022. Ray Johnson seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent.*

**OLD BUSINESS**

None.



## **NEW BUSINESS**

### **PROPOSED APPROVAL OF INVOICES RELATED TO HOSPITAL PROPERTY**

CFO Rachel Clark presented one invoice from North Georgia EMC totaling \$46,059.80 and one invoice from Walton Gas totaling \$16,099.37 related to the operation of the hospital property located at 100 Gross Crescent Circle in Fort Oglethorpe for ratification.

***Mike Signiski made a motion to ratify the payment of the invoices. Paul Lee seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent.***

### **PROPOSED RENEWAL & EXTENSION OF THE PROMISSORY NOTE TO FINANCIAL CORPORATION OF NORTH GEORGIA FOR PROJECT JUMP**

Chad Young presented to the Board that the Promissory Note between the EDA and Financial Corporation of North Georgia to fund the land acquisition portion of Project Jump had matured on December 31, 2021, and needed to be extended. Discussions took place by the Board as to whether the Note should be extended for another 1-year term through December 31, 2022, or whether it could be extended until the Site Acquisition and Development Agreement for the Project expired. ***Mike Signiski made a motion to extend the renewal term of the Promissory Note until the same time as the expiration/termination of the Site Acquisition and Development Agreement for the Project. Ray Johnson seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent.***

## **REPORTS/DISCUSSIONS**

### **CHAMBER OF COMMERCE**

Catoosa County Chamber of Commerce President Amy Jackson informed the board about many upcoming events: the Legislative Update Luncheon on April 21st, the Career Fair in partnership with the EDA on April 28th, and the Women's Networking Luncheon on May 6th. Amy Jackson also appeared in an article in Georgia Trend Magazine's April Edition promoting working close to home.

### **COLLEGE AND CAREER ACADEMY**

From Here to Career Academy CEO Marissa Brower reported that construction on the From Here to Career College and Career Academy was well underway and that the road leading to the Amphitheater was paved and the fence surrounding the project was moved in order to provide easier access to the Amphitheater for upcoming events.

### **FINANCE**

CFO Rachel Clark updated the board's financial position. The EDA Fund Balance was \$496,868.30 which included lease payments from both tenants located at 100 Gross Crescent Circle. The majority of this balance is due to the County to pay for Hospital building expenses. Available 2019 SPLOST funds were \$123,099.



A new Hutcheson Building Budget Report was also presented to the board which showed a loss of \$9,084.17 in February. It was noted that figures did not include “settle up” invoices from Enots and that labor costs will increase due to policy changes.

**ECONOMIC DEVELOPMENT REPORT**

Public Facilities Coordinator Meghan Trusley updated the board with a written report regarding current Economic Development Activity in the County. She noted that the Military Zone Designation was reenacted for Census Tract 301 and gave a brief update on 100 Gross Crescent Circle.

**EXECUTIVE SESSION**

None.

**OPEN SESSION**

None.

**ADJOURN**

***Ray Johnson made a motion to adjourn. Mike Signiski seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent. The board adjourned at 4:42 PM.***

**Officer Approval of Minutes**

Name \_\_\_\_\_

Position \_\_\_\_\_