



**REGULAR MEETING MINUTES**  
**TUESDAY, OCTOBER 12, 2021 at 4:00 PM**  
**THE COLONNADE**  
**264 CATOOSA CIR., RINGGOLD, GEORGIA**

**TIME AND PLACE OF THE MEETING**

The regular meeting of the Catoosa County Development Authority/Development Authority of Catoosa County (EDA) was held on October 12, 2021 at 4:00 PM at The Colonnade located at 264 Catoosa Cir., Ringgold, Georgia.

**CALL TO ORDER**

Secretary/Treasurer Stephanie Dickert established that a quorum was present and called the meeting to order at 4:21 PM.

- ❖ The following board members were present: Mike Signiski, Stephanie Dickert, Jim Cutler, Paul Lee, Ray Johnson
- ❖ The following ex officio members were present: Steven Henry, Vanita Hullander, Amy Jackson, Marissa Brower
- ❖ The following staff were present: Keith Barclift, Meghan Trusley, Dan Wright, Chad Young, Rachel Clark

**AGENDA SETTING**

**PROPOSED APPROVAL OF AGENDA OF REGULAR EDA MEETING HELD ON OCTOBER 12, 2021**

*Jim Cutler made a motion to approve the agenda as presented of the Regular EDA Meeting held on October 12, 2021. Paul Lee seconded the motion. Secretary/Treasurer Dickert called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent.*

**MINUTES**

**PROPOSED APPROVAL OF MINUTES OF THE REGULAR EDA MEETING HELD ON SEPTEMBER 14, 2021**

*Mike Signiski made a motion to approve the minutes of the Regular EDA Meeting held on September 14, 2021. Stephanie Dickert seconded the motion. Secretary/Treasurer Dickert called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent.*

**OLD BUSINESS**

None.

**NEW BUSINESS**

**PROPOSED APPROVAL FOR MASS GRADING PAY REQUEST 8 for B&J REED CONSTRUCTION, LLC**

Economic Development Director Keith Barclift tabled the discussion regarding Pay Request 8 until the November meeting, as proper documents were not received prior to meeting.



## **PROPOSED APPROVAL OF ADDITIONAL LINE ITEM FOR MASS GRADING CONTRACT**

Economic Development Director Keith Barclift discussed the necessary addition of a stone line item in the Mass Grading Contract with B&J Reed Construction, LLC in order to stabilize the roadbed on site.

***Mike Signiski made a motion to ratify the approval of an additional line item of stone in the Mass Grading Contract with B&J Reed Construction, LLC. Jim Cutler seconded the motion. Secretary/Treasurer Dickert called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent.***

## **REPORTS/DISCUSSIONS**

### **FINANCE**

County CFO Rachel Clark presented the board with a written financial statement. Current fund balance remained largely unchanged at \$10,494.97. Available SPLOST funds for the 2019 cycle were \$140,719.

### **CHAMBER**

Catoosa County Chamber of Commerce President/CEO Amy Jackson updated the board on Chamber activities including the recent Redevelopment Powers Lunch and Learn with community leaders and elected officials, and Redevelopment Powers Town Hall, an information session about the upcoming referendum for citizens of Catoosa County. Amy Jackson also appeared on the UCTV show with Economic Development Director Keith Barclift where they provided Redevelopment Powers Act information.

### **COLLEGE AND CAREER ACADEMY**

CEO of the From Here to Career! College and Career Academy, Marissa Brower gave the board a verbal update concerning an updated October groundbreaking date for the Academy. The groundbreaking celebration will include students from each of Catoosa County's high schools. The College and Career Academy's opening will be delayed due to material supply chain issues.

### **DIRECTOR'S REPORT**

Economic Development Director Keith Barclift updated the board with a verbal report on project activity over the last two months. He noted that the total project count was 3 with 220 jobs and \$70 million of investment. He noted his attendance, along with Catoosa County Chamber of Commerce President/CEO Amy Jackson, at the GEDA Annual Conference in September. Director Barclift also gave an update regarding the significant progress made at the North Georgia Business Park.

### **EXECUTIVE SESSION**

***Jim Cutler made a motion to enter Executive Session for the purposes of Real Estate and Legal discussions. Paul Lee seconded the motion. Secretary/Treasurer Dickert called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent. The board entered Executive Session at 4:37 PM.***

***Jim Cutler made a motion to exit Executive Session. Stephanie Dickert seconded the motion.***



Secretary/Treasurer Dickert called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent. The board exited Executive Session at 4:50 PM.

**OPEN SESSION**

**PROPOSED LETTER OF SUPPORT FOR PROJECT HICKORY**

Economic Development Director Keith Barclift presented a letter of support for Project Hickory for approval. **Jim Cutler made a motion to ratify the approval of the Letter of Support for Project Hickory.** Stephanie Dickert seconded the motion. Secretary/Treasurer Dickert called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent.

**ADJOURN**

**Jim Cutler made a motion to adjourn.** Stephanie Dickert seconded the motion. Secretary/Treasurer Dickert called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent. **The board adjourned at 4:51 PM.**

**Officer Approval of Minutes**

Name \_\_\_\_\_

Position \_\_\_\_\_