



## **REGULAR MEETING MINUTES**

**March 13, 2018 4:00PM**

**PUBLIC MEETING ROOM - CATOOSA COUNTY ADMINISTRATION BUILDING**

**800 LAFAYETTE STREET**

**RINGGOLD, GEORGIA**

### **TIME AND PLACE OF THE MEETING**

The regular meeting of the Catoosa County Development Authority/ Development Authority of Catoosa County was held on Tuesday, March 13, 2018 at 4:00 pm in the Public Meeting Room of the Catoosa County Administration Building, 800 Lafayette Street, Ringgold, Georgia.

### **CALL TO ORDER**

Chairman Rick Partain called the meeting to order at 4:03 pm and established that a quorum was present. The following members were present: Tammy Cole, Rodney Crowe, Stephanie Dickert, Rick Partain, Randall Peters and Mike Signiski. *Jim Emberson, Lisa Headrick, and Scott Smith were absent.*

### **AGENDA SETTING**

**Additions:** None

**Modifications:** None

**Remove:** None

### **MINUTES**

#### **PROPOSED APPROVAL OF MINUTES OF REGULAR EDA MEETING HELD ON FEBRUARY 13, 2018**

*Tammy Cole made a motion to approve the minutes of the regular EDA meeting held on February 13, 2018. Mike Signiski second the motion. Chairman Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.*

#### **PROPOSED APPROVAL OF MINUTES OF CALLED EDA MEETING HELD ON MARCH 2, 2018**

*Randall Peters made a motion to approve the minutes of the Special Called EDA meeting held on March 2, 2018. Rodney Crowe second the motion. Chairman Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.*

### **OLD BUSINESS**

#### **PROPOSED APPROVAL OF CONTRACT WITH GIS WEBTECH FOR SOFTWARE**

Attorney Chad Young explained that the EDA had previously made a recommendation to the Board of Commissioners for approval to fund a contract with GIS WebTech. He informed the EDA that the Board of Commissioners had voted to approve the funding request using funds out of the available GIS budget at their meeting on March 6, 2018. Attorney Young stated that the contract had been provided and is renewable annually. He reminded the EDA board that the cost is \$2,500 annually, however \$1,000 will be subsidized with Top of Georgia funds, leaving the county responsible for \$1,500 annually.

*Stephanie Dickert made a motion to approve the proposed approval of contract with GIS WebTech for Software. Tammy Cole second the motion. Chairman Partain called for all those in favor of approving the motion to indicate so by raising their right hand. There was no opposition and the motion was approved by unanimous consent.*

## **NEW BUSINESS**

### **PROPOSED APPROVAL OF AUTHORIZATION TO ISSUE BID DOCUMENTS FOR ROAD AND TRAFFIC SIGNAL FOR HIGHWAY 41 PROJECT**

Attorney Chad Young reminded the board that at the Development Authority had approved the site development agreement for the Highway 41 Project at the special called meeting held on March 2, 2018. Attorney Young explained that he would like to move forward with authorization to issue bid documents for road construction and a traffic signal. ***Stephanie Dickert made a motion to approve the authorization to issue bid documents for road and traffic signal for Highway 41 Project. Rodney Crowe second the motion. Chairman Partain called for all those in favor of approving the motion to indicate so by raising their right hand. There was no opposition and the motion was approved by unanimous consent.***

## **REPORTS/ DISCUSSION**

### **ECONOMIC DEVELOPMENT COORDINATOR REPORT**

Economic Development Coordinator Taylor Kielty conducted an industry visit with Teems Electric regarding their upcoming expansion. Stephanie Searce with the Georgia Department of Economic Development discussed state incentives with the company. Taylor reminded the board that the Planning Session for the Development Authority is scheduled for June 5 from 8:30am-12:30pm and will be facilitated by the TVA. She also reminded the board that the regularly scheduled April and May meetings will be held at 5:00pm instead of 4:00pm. She discussed the Product Development Team with the Georgia Department of Economic Development that will be visiting May 14-16. She also discussed her upcoming training, including the Georgia Academy for Economic Development, Georgia Tech's Basic Economic Developer's Course, and Project Management Training with Georgia Power.

## **ADJOURN**

***Rodney Crowe made a motion to adjourn the meeting. Stephanie Dickert second the motion. Chairman Partain called for all those in favor of approving the motion to indicate so by raising their hand. There was no opposition and the motion was approved by unanimous consent. The meeting adjourned at 4:18pm.***