



## **REGULAR MEETING MINUTES**

**October 9, 2018 4:00PM**

**PUBLIC MEETING ROOM - CATOOSA COUNTY ADMINISTRATION BUILDING**

**800 LAFAYETTE STREET**

**RINGGOLD, GEORGIA**

### **TIME AND PLACE OF THE MEETING**

The called meeting of the Catoosa County Development Authority/ Development Authority of Catoosa County was held on October 9, 2018 at 4:00 pm in the Public Meeting Room of the Catoosa County Administration Building, 800 Lafayette Street, Ringgold, Georgia.

### **CALL TO ORDER**

Chairman Rick Partain called the meeting to order at 4:20pm and established that a quorum was present. The following members were present: Stephanie Dickert, Lisa Headrick, Rick Partain, Randall Peters, and Mike Signiski. *Tammy Cole, Rodney Crowe, Jim Emberson, and Scott Smith were absent.*

### **AGENDA SETTING**

**Additions:** None

**Modifications:** None

**Remove:** None

### **MINUTES**

#### **PROPOSED APPROVAL OF MINUTES OF REGULAR EDA MEETING HELD ON AUGUST 14, 2018**

*Stephanie Dickert made a motion to approve the minutes of the regular EDA meeting held on August 14, 2018. Mike Signiski second the motion. Chairman Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.*

#### **PROPOSED APPROVAL OF MINUTES OF REGULAR EDA MEETING HELD ON SEPTEMBER 5, 2018**

*Randall Peters made a motion to approve the minutes of the regular EDA meeting held on September 5, 2018. Lisa Headrick second the motion. Chairman Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.*

### **NEW BUSINESS**

#### **PROPOSED APPROVAL OF FINAL PAY APPLICATION FOR BROWN BROS., INC FOR PROJECT JUMP**

Attorney Chad Young presented the final Pay Application for Brown Bros., Inc under the contract for site development work for Project Jump. The final Pay Application amount of \$62,077.50 includes the original contract amount plus the approved Change Order amount for \$8,325. Attorney Young explained the retainage Pay Application is to pay out the retainage amount being held of \$142,632.50. He reminded the Board that the only remaining work on Project Jump would include a traffic signal, the cost of which will be split by Catoosa County and the City of Ringgold.

*Stephanie Dickert made a motion to approve the final Pay Application for Brown Bros., Inc for Project Jump. Randall Peters second the motion. Chairman Partain called for all those in favor of approving the motion to indicate so saying aye. There was no opposition and the motion was approved by unanimous consent.*

## **REPORTS**

### **ECONOMIC DEVELOPMENT COORDINATOR REPORT**

Economic Development Coordinator Taylor Kielty gave the Board a copy of the Tourism Product Development Resource Team Report and explained that by participating in the program, the County and both Cities were now eligible for grant funding through the State for tourism-related product improvements. She also reported that as of January 1, 2019 she would be on the Board of Directors for the Catoosa County Chamber of Commerce. In order to increase communication between the Chamber and EDA, she invited Amy Jackson, the incoming President of the Chamber of Commerce, to give reports at future EDA Board Meetings and discussed having Amy become an ex-officio member of the EDA Board after January 1, 2019. Taylor also gave an update on the Joint Strategic Plan for Economic Development. She explained that Georgia Power has committed \$30,000 to the Top of Georgia for the four-county plan and that she had arranged a meeting with the Appalachian Regional Commission, Department of Community Affairs, Northwest Georgia JDA, and the County to discuss possible grant funding for the plan.

### **NORTHWEST GEORGIA JOINT DEVELOPMENT AUTHORITY REPORT**

Keith Barclift, Vice President of the Northwest Georgia Joint Development Authority, reminded the Board of the upcoming JDA Board meeting on Monday, October 15, 2018. He explained that the GIS Webtech software for Catoosa County and the JDA is ready to go live on their respective websites, however he is still working with the DCA to get access to additional community layers for the State designated Military and Opportunity Zones. Keith also discussed the upcoming tradeshows for 2019, including the SelectUSA Investment Summit in Washington, DC as well as the Site Selectors guild in Salt Lake City, UT.

## **EXECUTIVE SESSION**

### **LEGAL**

*Stephanie Dickert made a motion to enter into Executive Session for the purpose of Legal. Mike Signiski second the motion. Chairman Partain called for all those in favor of approving the motion to indicate so by saying aye. The Board unanimously voted to go into Executive Session for the purpose of Legal and Land Acquisition at 4:30 p.m. Mike Signiski made a motion to exit Executive Session. Stephanie Dickert second the motion. Chairman Partain called for all those in favor of approving the motion to indicate so by saying aye. The Board voted unanimously to come out of Executive Session at 4:45 p.m.*

### **ADJOURN**

*Stephanie Dickert made a motion to adjourn the meeting. Randall Peters second the motion. Chairman Partain called for all those in favor of approving the motion to indicate so saying aye. There was no opposition and the motion was approved by unanimous consent. The meeting adjourned at 4:46 p.m.*