



REGULAR MEETING MINUTES

TUESDAY, OCTOBER 8, 2019 4:00PM

PUBLIC MEETING ROOM ROOM - CATOOSA COUNTY ADMINISTRATION BUILDING

800 LAFAYETTE STREET

RINGGOLD, GEORGIA

TIME AND PLACE OF THE MEETING

The regular meeting of the Catoosa County Development Authority/ Development Authority of Catoosa County (EDA) was held on October 8, 2019 at 4:00 PM in the Public Meeting Room of the Catoosa County Administration Building, 800 Lafayette Street, Ringgold, Georgia.

CALL TO ORDER

Chairman Rick Partain called the meeting to order at 4:05 PM and established that a quorum was present.

- ❖ The following board members were present: Rick Partain, Mike Signiski, Tammy Cole, Stephanie Dickert, Lisa Headrick, Charles Lancaster
- ❖ The following board members were absent: Ray Johnson
- ❖ The following ex officio members were present: Amy Jackson, Steven Henry

AGENDA SETTING

PROPOSED APPROVAL OF AGENDA OF REGULAR EDA MEETING HELD ON OCTOBER 8, 2019

Keith Barclift added "SNG Proposal" under New Business.

Stephanie Dickert made a motion to approve the amended agenda of the regular EDA meeting held on October 8, 2019. Mike Signiski seconded the motion. Chairman Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.

MINUTES

PROPOSED APPROVAL OF MINUTES OF REGULAR EDA MEETING HELD ON SEPTEMBER 5, 2019

Tammy Cole made a motion to approve the minutes of the regular EDA meeting held on September 5, 2019. Charles Lancaster seconded the motion. Chairman Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.

OLD BUSINESS

None.

NEW BUSINESS

PROPOSED RATIFICATION OF S&ME PRELIMINARY GEOTECH PROPOSAL 121900435

Stephanie Dickert made a motion to ratify the approval of S&ME Preliminary Geotech Proposal 121900435 in the amount of \$9,550. Charles Lancaster seconded the motion. Chairman Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.

PROPOSED RATIFICATION OF S&ME AGREEMENT FOR SERVICES PROPOSAL 411900440

Stephanie Dickert made a motion to ratify the approval of S&ME Agreement for Services Proposal Number 411900440 \$115,650. Michael Signiski seconded the motion. Chairman Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.

SNG PROPOSAL

Tammy Cole made a motion to approve the SNG Proposal in the amount of \$31,990. Charles Lancaster seconded the motion.

There was discussion on the necessity of this proposal. Keith Barclift explained that this scope of work was necessary to increase the developable acres of the site. Additionally, TVA had recommended we proceed with this scope in order to increase the marketability of the site during the InvestPrep application phase. This scope of work is eligible for 50% reimbursement from the InvestPrep grant.

Chairman Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.

REPORTS/DISCUSSIONS

ECONOMIC DEVELOPMENT DIRECTORS REPORT

Economic Development Director Keith Barclift provided the board with a written report of activity for the previous month.

FINANCIAL REPORT

Carol Roberts updated the board on economic development finances. The EDA's checking account had an increase of \$250 from the billboard agreement and the finance department was working on compiling a comprehensive list of SPLOST expenditures.

FUTURE MEETING DATES, TIMES, AND LOCATIONS

It was decided that since Keith Barclift's office was moving to The Colonnade, that the board was agreeable to hosting their regularly scheduled monthly meetings there. The second Tuesday at 4:00 PM was still the preferred time. Barclift will confirm space availability with Lora Ogden, Director at The Colonnade and report back to the board.

EXECUTIVE SESSION

None.

OPEN SESSION

None.

ADJOURN

Stephanie Dickert made a motion to adjourn the meeting. Lisa Headrick seconded the motion. Chairman Partain called for all those in favor of approving the motion to indicate so saying aye. There was no opposition and the motion approved by unanimous consent. The meeting adjourned at 4:30 PM.