



REGULAR MEETING MINUTES
TUESDAY, DECEMBER 10, 2019 4:00PM
PUBLIC MEETING ROOM - CATOOSA COUNTY ADMINISTRATION BUILDING
800 LAFAYETTE STREET
RINGGOLD, GEORGIA

TIME AND PLACE OF THE MEETING

The regular meeting of the Catoosa County Development Authority/ Development Authority of Catoosa County (EDA) was held on December 10, 2019 at 4:00 PM in the Public Meeting Room of the Catoosa County Administration Building, 800 Lafayette Street, Ringgold, Georgia.

CALL TO ORDER

Chair Rick Partain called the meeting to order at 4:00 PM and established that a quorum was present.

- ❖ The following board members were present: Rick Partain, Stephanie Dickert, Lisa Headrick, Ray Johnson, Charles Lancaster
- ❖ The following board members were absent: Mike Signiski, Tammy Cole
- ❖ The following ex officio members were present: Amy Jackson, Jim Cutler

AGENDA SETTING

PROPOSED APPROVAL OF AGENDA OF REGULAR EDA MEETING HELD ON December 10, 2019

Ray Johnson made a motion to approve the agenda of the regular EDA meeting held on December 10, 2019. Lisa Headrick seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.

MINUTES

PROPOSED APPROVAL OF MINUTES OF REGULAR EDA MEETING HELD ON November 12, 2019

Ray Johnson made a motion to approve the minutes of the regular EDA meeting held on November 12, 2019. Lisa Headrick seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.

OLD BUSINESS

Keith Barclift updated the board on the removal of the fence at the industrial site. A contract award had been made and the fence company had started work on the removal. The work is expected to take about a week to complete pending weather.

NEW BUSINESS

PROPOSED AMENDMENT TO BOND PURCHASE LOAN AGREEMENT PROJECT LVT2

Attorney Chad Young presented an amendment to the bond purchase loan agreement for Project LVT2. The amendment would extend the capitalization date of the project from December 31, 2019 to January 31, 2020 to allow for inclusion of final capital expenditures by the company.

Ray Johnson made a motion to approve the amendment to the bond purchase loan agreement for Project LVT2. Charles Lancaster seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.

REPORTS/DISCUSSIONS

FINANCIAL REPORT

Carol Roberts updated the board on economic development finances. The only change was a \$250 increase from the billboard lease.

ECONOMIC DEVELOPMENT DIRECTORS REPORT

Economic Development Director Keith Barclift provided the board with a written report of activity for the previous month.

2020 STRATEGIC PLAN UPDATE

The Northwest Georgia Joint Development Authority is undergoing a strategic planning process. That organization has applied for a grant to assist local communities with their own local strategic plan. If awarded the grant, Catoosa County would be able to utilize these funds to pay a consultant to help with their plan. If not, we will assess options.

EXECUTIVE SESSION

Charles Lancaster made a motion to enter into executive session for real estate issues. Lisa Headrick seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent. The board entered into executive session at 4:11 PM.

Charles Lancaster made a motion to exit executive session. Stephanie Dickert seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent. The board exited executive session at 4:25 PM

OPEN SESSION

None.

ADJOURN

Lisa Headrick made a motion to adjourn the meeting. Charles Lancaster seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so saying aye. There was no opposition and the motion approved by unanimous consent. The meeting adjourned at 4:25 PM.