



**REGULAR MEETING MINUTES**

**MONDAY, JULY 20, 2020 at 4:00PM**

**THE CONFERENCE ROOM, THE COLONNADE**

**264 CATOOSA CIR., RINGGOLD, GEORGIA**

**TIME AND PLACE OF THE MEETING**

The regular meeting of the Catoosa County Development Authority/ Development Authority of Catoosa County (EDA) was held on July 20, 2020 at 4:00 PM in Conference Room at The Colonnade located at 264 Catoosa Cir., Ringgold, Georgia.

**CALL TO ORDER**

Chair Rick Partain established that a quorum was present and called the meeting to order at 4:10 PM.

- ❖ The following board members were present: Rick Partain, Mike Signiski, Tammy Cole, Lisa Headrick, Ray Johnson, Stephanie Dickert
- ❖ The following board members were absent: Charles Lancaster
- ❖ The following ex officio members were present: Amy Jackson, Steven Henry, Chuck Harries
- ❖ The following ex officio members were absent: Jeff Long, Charlie Stephens, Jim Cutler

**AGENDA SETTING**

**PROPOSED APPROVAL OF AGENDA OF REGULAR EDA MEETING HELD ON JULY 20, 2020**

Attorney Chad Young requested to add an executive session to the agenda for the purposes of real estate discussions.

***Mike Signiski made a motion to approve the amended agenda of the regular EDA meeting held on July 20, 2020. Lisa Headrick seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.***

**MINUTES**

**PROPOSED APPROVAL OF MINUTES OF REGULAR EDA MEETING HELD ON JUNE 9, 2020**

***Tammy Cole made a motion to approve the minutes of the regular EDA meeting held on June 9, 2020 as presented. Stephanie Dickert seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.***

**OLD BUSINESS**

None.

## **NEW BUSINESS**

### **BARGE DESIGN SOLUTIONS APPROVAL**

Economic Development Director Keith Barclift presented a proposal from Barge Design Solutions for consideration. This proposal would cover Bidding Assistance, Construction Assistance, and Resident Project Representative services related to the grading of the North Georgia Business Park based on the Grading Plan designed by Barge Design Solutions as part of their previous scope of work under the "TVA InvestPrep Scope".

***Stephanie Dickert made a motion to approve the Barge Design Solutions proposal in the amount of \$127,900 pending the allocation of 2019 SPLOST funding from the Catoosa County Board of Commissioners. Mike Signiski seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.***

## **REPORTS/DISCUSSIONS**

### **FINANCIAL REPORT**

Keith Barclift stated that the financial position of the EDA Board had not changed since last month with the exception of the \$250 billboard lease.

### **CHAMBER OF COMMERCE REPORT**

Chamber President & CEO Amy Jackson reported that she had been working with Keith Barclift on the rebranding campaign and video tour project. Chamber staff continues to assist with information on Catoosa.info.

### **ECONOMIC DEVELOPMENT DIRECTORS REPORT**

Economic Development Director Keith Barclift provided the board with a written report of activity for the previous month. Two-month project summary included fourteen inquires representing 290 known jobs, three active projects representing 60 known jobs and three million dollars of investments, and two announcements for the county with the Norton Transport location and Direct Mat relocation representing 30 new jobs for Catoosa County and 2.475 million in investment.

## **EXECUTIVE SESSION**

### **REAL ESTATE**

***Stephanie Dickert made a motion to enter Executive Session. Mike Signiski seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so saying aye. There was no opposition and the motion approved by unanimous consent. The board entered Executive Session at 4:28 PM to discuss real estate.***

***Stephanie Dickert made a motion exit Executive Session. Mike Signiski seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so saying aye. There was no opposition and the motion approved by unanimous consent. The board exited Executive Session at 4:35 PM.***

**OPEN SESSION**

None.

**ADJOURN**

*Stephanie Dickert made a motion to adjourn the meeting. Tammy Cole seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so saying aye. There was no opposition and the motion approved by unanimous consent. The meeting adjourned at 4:36 PM.*