



REGULAR MEETING MINUTES

January 24, 2019 4:00PM

PUBLIC MEETING ROOM - CATOOSA COUNTY ADMINISTRATION BUILDING

800 LAFAYETTE STREET

RINGGOLD, GEORGIA

TIME AND PLACE OF THE MEETING

The called meeting of the Catoosa County Development Authority/ Development Authority of Catoosa County was held on January 24, 2019 at 4:03 pm in the Public Meeting Room of the Catoosa County Administration Building, 800 Lafayette Street, Ringgold, Georgia.

CALL TO ORDER

Chairman Rick Partain called the meeting to order at 4:00pm and established that a quorum was present. The following members were present: Tammy Cole, Ray Johnson, Charles Lancaster, Lisa Headrick, Rick Partain, and Mike Signiski. *Stephanie Dickert was not present.*

The following Ex Officio members Amy Jackson, Jeff Long, and Jim Cutler were present.

AGENDA SETTING

Additions: None

Modifications: None

Remove: None

MINUTES

NO MINUTES WERE AVAILABLE FOR APPROVAL

NEW BUSINESS

ELECTION OF OFFICERS

Attorney Chad Young asked for nominations to serve as Chair for 2019. Michael Signiski nominated Rick Partain to serve as Chair. Attorney Chad Young asked for nominations to serve as Vice-Chair for 2019. Rick Partain nominated Michael Signiski to serve as Vice-Chair. Attorney Chad Young asked for nominations to serve as Secretary. Rick Partain noted that Stephanie Dickert had emailed and asked to serve as Secretary. Tammy Cole volunteered to serve as Secretary. Attorney Chad Young asked for a motion to approve the nominations of Rick Partain to Chair and Michael Signiski to Vice-Chair.

Ray Johnson made a motion to approve the nominations presented. Tammy Cole seconded the motion. Attorney Chad Young called for all those in favor of approving the motion to indicate by saying aye. There was no opposition and the motion was approved by unanimous consent.

A ballot was conducted for Secretary.

Ray Johnson made a motion to approve the ballot for Secretary with Tammy Cole having a majority of the votes. Attorney Chad Young called for all those in favor of approving the motion to indicate by saying aye. There was no opposition and the motion was approved by unanimous consent.

PROPOSED TEMPORARY ACCESS EASEMENT AGREEMENT FOR FLOWERS BAKERY PROJECT

Attorney Chad Young presented a request for usage of the Catoosa County Industrial Land by the contractors for the three-acre Flowers Bakery construction site.

Chairman Rick Partain made a motion to allow the Flowers Bakery Project SAGE Ringgold, LLC to use the concrete pad as outlined in their request for six months and that the pad be left in its original condition when finished and that the Company provides the Catoosa County Economic Development Authority as additional insured on workers compensation liability and all insurances with a thirty-day cancellation notice for the easement in circumstances in which the EDA needed to re-take control of the property and that the company reimburses the EDA for any legal expenses associated with the transaction. Tammy Cole seconded the motion. Chairman Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.

REPORTS

NORTHWEST GEORGIA JOINT DEVELOPMENT AUTHORITY

Keith Barclift reported on upcoming marketing activities including SEDC's Meet the Consultants in Chicago and the Site Selectors Guild Annual Conference in Salt Lake City. In addition, he noted that dates of April 24, 25, and 26 had been determined for the Top of Georgia's Site Selectors Familiarization Tour. The tour will spend a half a day in each county.

EXECUTIVE SESSION

NONE REQUIRED

OPEN SESSION

PROPOSED BID/CONTRACT APPROVAL FOR TRAFFIC SIGNAL WORK ON US HWY 41 PROJECT

Engineer Philip Schofield presented a summary of the bids for a traffic signal for US Hwy 41 Project. Mr. Schofield made the recommendation based on the qualifications and bid amounts that the contract be awarded to NABCO Electric.

Michael Signiski made a motion to award the bid for the traffic signal on US Hwy 41 Project to NABCO Electric. Lisa Headrick seconded the motion. Chairman Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.

ADJOURN

Michael Signiski made a motion to adjourn the meeting. Charles Lancaster seconded the motion. Chairman Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent. The meeting adjourned at 4:40 p.m.