



**REGULAR MEETING MINUTES**  
**TUESDAY, FEBRUARY 11, 2020 at 4:00PM**  
**THE CONFERENCE ROOM, THE COLONNADE**  
**264 CATOOSA CIR.**  
**RINGGOLD, GEORGIA**

**TIME AND PLACE OF THE MEETING**

The regular meeting of the Catoosa County Development Authority/ Development Authority of Catoosa County (EDA) was held on February 11, 2020 at 4:00 PM in Conference Room at The Colonnade located at 264 Catoosa Cir., Ringgold, Georgia.

**CALL TO ORDER**

Chair Rick Partain called the meeting to order at 4:00 PM and established that a quorum was present.

- ❖ The following board members were present: Rick Partain, Tammy Cole, Mike Signiski, Stephanie Dickert, Lisa Headrick, Charles Lancaster
- ❖ The following board members were absent: Ray Johnson
- ❖ The following ex officio members were present: Amy Jackson, Steven Henry, Jim Cutler
- ❖ The following ex officio members were absent: Jeff Long, Charlie Stephens, Chuck Harris

**AGENDA SETTING**

**PROPOSED APPROVAL OF AGENDA OF REGULAR EDA MEETING HELD ON FEBRUARY 11, 2020**

*Charles Lancaster made a motion to approve the agenda of the regular EDA meeting held on February 11, 2020. Mike Signiski seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.*

**MINUTES**

**PROPOSED APPROVAL OF MINUTES OF REGULAR EDA MEETING HELD ON JANUARY 14, 2020**

*Tammy Cole made a motion to approve the minutes of the regular EDA meeting held on January 14, 2020. Lisa Headrick seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.*

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

## **REPORTS/DISCUSSIONS**

### **FINANCIAL REPORT**

CFO Carol Roberts reported that after \$40,000 of TVA InvestPrep reimbursement was repaid to the County SPLOST Fund from the EDA Fund, the EDA would have \$7,674.84 in its checking account. The EDA Fund continues to receive \$250 in monthly revenue from the billboard easement lease.

### **ECONOMIC DEVELOPMENT DIRECTORS REPORT**

Economic Development Director Keith Barclift provided the board with a written report of activity for the previous month. Five projects over the last two months came through. Only three were submitted for. Barclift cited that a lack of shovel ready land and the projects tight development timeline as the primary reason for non-submission. Barclift visited with two industries over the last month – Shaw and Eagle Mechanical. He provided Eagle Mechanical with information needed to file for Freeport Tax Exemptions if they decided they wanted to.

### **STRATEGIC PLAN UPDATE**

Economic Development Director Keith Barclift reported that it is unlikely the Northwest Georgia Joint Development Authority/Top of Georgia would receive grant funding for each community to receive their own Strategic Plan. Barclift will research options and costs to report back to the board when able.

### **EXECUTIVE SESSION**

***Stephanie Dickert made a motion to enter executive session for real estate issues. Mike Signiski seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent. The board entered executive session at 4:10 PM.***

***Stephanie Dickert made a motion to exit executive session. Charles Lancaster seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent. The board exited executive session at 4:35 PM***

### **OPEN SESSION**

None.

### **ADJOURN**

***Stephanie Dickert made a motion to adjourn the meeting. Mike Signiski seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so saying aye. There was no opposition and the motion approved by unanimous consent. The meeting adjourned at 4:35 PM.***