



## **REGULAR MEETING MINUTES**

**800 LAFAYETTE STREET**

**RINGGOLD, GEORGIA**

**DECEMBER 13, 2016 4:00PM**

### **TIME AND PLACE OF THE MEETING**

The regular meeting of the Catoosa County Development Authority/ Development Authority of Catoosa County was held on Tuesday December 13, 2016 at 4:00 pm in the Conference Room of the Catoosa County Administration Building, 800 Lafayette Street, Ringgold, Georgia.

### **CALL TO ORDER**

Chairman Randall Peters called the meeting to order at 4:00 pm and established that a quorum was present. *The following members were present:* Roger Bowman, Raymond Clark, Rodney Crowe, Stephanie Dickert, Jim Emberson, Noah Nichols, Randall Peters and Michael Signiski. *Scott Smith was absent.*

### **AGENDA SETTING**

**Additions:** None

**Modifications:** None

**Remove:** None

### **MINUTES**

***Raymond Clark made a motion to approve the minutes of the regular EDA meeting held on November 8, 2016. Michael Signiski second the motion. Chairman Peters called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.***

### **OLD BUSINESS**

**PROPOSED RETAINAGE PAYMENT TO BROWN BROTHERS INC. FOR HWY 151 PROJECT** Attorney Chad Young explained the County is holding \$123,910 in retainage that is owed to Brown Brothers Inc. under the contract for the road, sewer and water on Hwy. 151. Attorney Young explained there are some minor punch list items left such as stabilization of the site. The Engineer has said that \$25,000 left in retainage would be more than enough to cover punch list items.

***Stephanie Dickert made a motion to release all funds in retainage to Brown Brothers Inc. except for \$25,000 to cover stabilization of site and other minor items. Noah Nichols second the motion. Chairman Peters called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.***

### **REPORTS/ DISCUSSION**

**ECONOMIC DEVELOPMENT COORDINATOR REPORT** Economic Development Coordinator Katie Sponberger gave an update on Project Blue. She also discussed the Rising Professionals Luncheon and EDA Board Appointments that will be made by the Board of Commissioners on January 17, 2017.

**NORTHWEST GEORGIA JOINT DEVELOPMENT AUTHORITY REPORT** NWGA JDA Project Manager Keith Barclift discussed marketing strategies for 2017 which include implementing search engine optimization for website, social media accounts, an advertising spread in Site Selection Magazine and a spotlight on Catoosa County in Georgia Trend magazine. Barclift also explained he will be attending various conferences to promote the region.

## **EXECUTIVE SESSION**

Chairman Peters stated the Authority would go into Executive Session for the purpose of Land. ***Raymond Clark made a motion to enter into Executive Session for the purpose of Land. Rodney Crowe second the motion. Chairman Peters called for all those in favor of approving the motion to indicate so by saying aye. The Board unanimously voted to go into Executive Session for the purpose of Land at 4:12 p.m. Jim Emberson made a motion to exit Executive Session. Stephanie Dickert second the motion. Chairman Peters called for all those in favor of approving the motion to indicate so by saying aye. The Board voted unanimously to come out of Executive Session at 4:18 p.m.***

## **OPEN SESSION**

**PROPOSED OPTION TO PURCHASE FOR PROJECT JUMP** Attorney Young explained that an option to purchase up to ten additional acres adjacent to the property being acquired for Project Jump would be needed in anticipation of an additional opportunity to the initial project. The chair would need authority to sign the option, and the specific option will be brought back to the table if the EDA is able to negotiate for ratification of specific terms. ***Roger Bowman made a motion to authorize exercising the option for up to ten acres and give Chairman Peters authority to sign the option. Stephanie Dickert second the motion. Chairman Peters called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.***

## **ADJOURN**

***Raymond Clark made a motion to adjourn the meeting. Stephanie Dickert second the motion. Chairman Peters called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent. The meeting adjourned at 4:19 p.m.***