



REGULAR MEETING MINUTES

April 9, 2019 4:00PM

PUBLIC MEETING ROOM - CATOOSA COUNTY ADMINISTRATION BUILDING

800 LAFAYETTE STREET

RINGGOLD, GEORGIA

TIME AND PLACE OF THE MEETING

The called meeting of the Catoosa County Development Authority/ Development Authority of Catoosa County was held on April 9, 2019 at 4:00 pm in the Public Meeting Room of the Catoosa County Administration Building, 800 Lafayette Street, Ringgold, Georgia.

CALL TO ORDER

Chairman Rick Partain called the meeting to order at 4:05pm and established that a quorum was present.

- ❖ The following board members were present: Rick Partain, Michael Signiski, Tammy Cole, Lisa Headrick, Charles Lancaster, Ray Johnson
- ❖ The following board members were absent: Stephanie Dickert
- ❖ The following ex officio members were present: Amy Jackson, Commissioner Jeff Long

AGENDA SETTING

PROPOSED APPROVAL OF AGENDA OF REGULAR EDA MEETING HELD ON April 9, 2019

Charles Lancaster made a motion to approve the agenda. Michael Signiski seconded the motion. Chairman Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.

MINUTES

PROPOSED APPROVAL OF MINUTES OF REGULAR EDA MEETING HELD ON January 24, 2019

Tammy Cole made a motion to approve the minutes of the regular EDA meeting held on January 24, 2019. Ray Johnson seconded the motion. Chairman Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.

PROPOSED APPROVAL OF MINUTES OF REGULAR EDA MEETING HELD ON March 12, 2019

Ray Johnson made a motion to approve the minutes of the regular EDA meeting held on January 24, 2019. Lisa Headrick seconded the motion. Chairman Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.

OLD BUSINESS

NAMING COMMITTEE UPDATE

Chairman Partain gave an update on the Naming Committee. The committee recommended going ahead and naming the park with road naming rights being used as an incentive. Furthermore, the committee recommended bring a few recommendations for their next committee meeting where they will vote on two or three to names to bring to the EDA board at the May meeting.

NEW BUSINESS

PROPOSED RESOLUTION FOR BANK SIGNATORIES

Attorney Chad Young presented a resolution to the board for signatories on the EDA board's accounts with First Bank. ***Ray Johnson made a motion to pass the resolution as presented. Charles Lancaster seconded the motion. Chairman Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent with Chairman Partain recusing himself from the vote.***

PROPOSED APPROVAL OF PAY APPLICATION #1 FOR NABCO ELECTRIC COMPANY

Keith Barclift presented Pay Application #1 for NABCO Electric for their work on the traffic signal on the US Hwy 41 Project in the amount of \$48,681 with a 50% split with the City of Fort Oglethorpe.

Ray Johnson made a motion to approve Pay Application #1 for NABCO Electric in the amount of \$48,681. Michael Signiski seconded the motion. Chairman Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.

PROPOSED APPROVAL OF PAY APPLICATION #2 FOR NABCO ELECTRIC COMPANY

Keith Barclift presented Pay Application #2 for NABCO Electric for their work on the traffic signal on the US Hwy 41 Project in the amount of \$112,494 with a 50% split with the City of Fort Oglethorpe. Commissioner Long reported that the signal will be turned on Thursday morning with one more pay application to follow.

Charles Lancaster made a motion to approve Pay Application #2 for NABCO Electric in the amount of \$112,494. Ray Johnson seconded the motion. Chairman Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.

PROPOSED APPROVAL OF FINAL CHANGE ORDER FOR BROWN BROTHERS

Keith Barclift presented Final Change Order Request for Brown Brothers for their work on the State Line Access Road for the US Hwy 41 Project in the amount of \$28,846.49 with a 50% split with the City of Fort Oglethorpe. Commissioner Long presented the items that were included in the change order. Attorney Chad Young verified that this change order would still allow the project to operate under an approved master budget US Hwy 41 Project. Furthermore, he clarified that if a change order were to exceed the approved amount, it would require further board approval.

Michael Signiski made a motion to approve Final Change Order for Brown Brothers in the amount of \$28,846.49. Tammy Cole seconded the motion. Chairman Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.

PROPOSED APPROVAL OF FINAL PAY APPLICATION LESS RETAINAGE FOR BROWN BROTHERS

Keith Barclift presented the Final Pay Application less Retainage for Brown Brothers for their work on the State Line Access Road the US Hwy 41 Project in the amount of \$41,276.05 with a 50% split with the City of Fort Oglethorpe. The balance to finish the project would be retainage in the amount of \$23,541.55.

Lisa Headrick made a motion to approve Final Pay Application Less Retainage in the amount of \$41,276.05. Ray Johnson seconded the motion. Chairman Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.

REPORTS

ECONOMIC DEVELOPMENT DIRECTORS REPORT

Keith Barclift reported on changes made to economic development legislation including the investment tax credit, freeport exemptions, and the creation of a Commission on Freight and Logistics. Project LVT has met previous performance goals and will exceed final performance goals. Project Circle failed to meet the jobs number performance goal, therefore their tax abatements for following years will be reduced proportionately. Barclift attended site selection consultant conferences in Chicago and Salt Lake City – both of which were funded through the Top of Georgia Economic Development Initiative. The board discussed the tax incentive worksheet that was developed. The board agreed to

formalize and approve an incentive package before presented the Board of Commissioners. Barclift reported that once a name for the park is chosen, he would apply for grant funding through the Top of Georgia for a temporary “Land Available” sign until a more permanent masonry sign was put out to bid. At which time, he would apply for additional funding from Top of Georgia and SEIDA to help offset this cost. This would be a project undertaken in FY20. Finally, Barclift gave an update on the land clearing on the industrial park and presented aerials from April 1 and April 4 showing the progress.

EXECUTIVE SESSION

Tammy Cole made a motion to go into Executive Session. Charles Lancaster seconded the motion. Chairman Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent. The board entered into Executive Session at 4:54pm.

Tammy Cole made a motion to come out of Executive Session. Michael Signiski seconded the motion. Chairman Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent. The board exited Executive Session at 5:31pm.

OPEN SESSION

REGION 1 ECONOMIC DEVELOPMENT ACADEMY

Amy Jackson asked for nominations for anyone who would be interested in attending the Region 1 Economic Development Academy hosted by the DCA. Rick Partain said he would be interested and inquired about potential scholarships for the academy.

ADJOURN

Tammy Cole made a motion to adjourn the meeting. Lisa Headrick seconded the motion. Chairman Partain called for all those in favor of approving the motion to indicate so saying aye. There was no opposition and the motion was approved by unanimous consent. The meeting adjourned at 5:32 p.m.