



REGULAR MEETING MINUTES

800 LAFAYETTE STREET

RINGGOLD, GEORGIA

SEPTEMBER 13, 2016 4:00PM

TIME AND PLACE OF THE MEETING

The regular meeting of the Catoosa County Development Authority/ Development Authority of Catoosa County was held on Tuesday September 13, 2016 at 4:00 pm in the Conference Room of the Catoosa County Administration Building, 800 Lafayette Street, Ringgold, Georgia.

CALL TO ORDER

Chairman Randall Peters called the meeting to order at 4:00 pm and established that a quorum was present. *The following members were present:* Roger Bowman, Raymond Clark, Rodney Crowe, Jim Emberson, Noah Nichols, Randall Peters and Michael Signiski. *Stephanie Dickert and Scott Smith were absent.*

AGENDA SETTING

Additions:

NEW BUSINESS

1. Proposed Approval of Final Pay Request to Talley Construction for Project Hilltop II
2. Proposed Approval of Final Pay Request to Brown Bros. for I-75 Safety Project
3. Proposed Approval of Letter of Support for Catoosa Citizens for Literacy

Modifications: Move Executive Session to the top of the Agenda immediately after approval of the minutes.

Remove: None

Roger Bowman made a motion to approve the additions and modifications to the Agenda. Michael Signiski second the motion. Chairman Peters called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.

MINUTES

Jim Emberson made a motion to approve the minutes of the regular EDA meeting held on August 16, 2016. Raymond Clark second the motion. Chairman Peters called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.

EXECUTIVE SESSION

Chairman Peters stated the Authority would go into Executive Session for the purpose of Legal and Property. ***Raymond Clark made a motion to enter into Executive Session for the purpose of Legal and Property. Noah Nichols second the motion. Chairman Peters called for all those in favor of approving the motion to indicate so by saying aye. The Board unanimously voted to go into Executive Session for the purpose of Legal and Property at 4:01 p.m. Raymond Clark made a motion to exit Executive Session. Roger Bowman second the motion. Chairman Peters called for all those in favor of approving the motion to indicate so by saying aye. The Board voted unanimously to come out of Executive Session at 4:49 p.m.***

NEW BUSINESS

PROPOSED APPROVAL OF FINAL PAY REQUEST TO TALLEY CONSTRUCTION FOR PROJECT HILLTOP II EDA Attorney Chad Young explained there is currently \$12,000 being held in retainage from Talley Construction on their part of the

contract; \$10,000 was until they got the site stabilized and vegetated and \$2,000 was to complete electrical conduit. The engineer has certified those items are complete and he will get the appropriate paperwork signed by him and Talley. This is the final pay request needed to close out the project.

Raymond Clark made a motion to approve the \$12,000 final pay request to Talley Construction for Project Hilltop II. Rodney Crowe second the motion. Chairman Peters called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.

PROPOSED APPROVAL OF FINAL PAY REQUEST TO BROWN BROS. FOR I-75 SAFETY PROJECT Attorney Young explained this final pay request is in regards to work on the exit ramp completed by Brown Bros. The EDA previously approved a Change Order for an additional \$5,275 where they had to install covers over manholes which is a requirement by the State. CFO Carl Henson noticed the retainage was still being held. We now have a pay application for \$19,765 signed by the contractor and the engineer that certifies it is ready to be completed. This is the final pay request needed to close out the project.

Jim Emberson made a motion to approve the final pay request to Brown Bros. for the I-75 Safety Project. Rodney Crowe second the motion. Chairman Peters called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.

PROPOSED APPROVAL OF LETTER OF SUPPORT FOR CATOOSA CITIZENS FOR LITERACY Vice- Chairman Roger Bowman explained he had received a request from Catoosa Citizens for Literacy for a letter of support in gaining Certified Literate Community Status.

Roger Bowman made a motion to approve the letter of support for Catoosa Citizens for Literacy. Noah Nichols second the motion. Chairman Peters called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.

REPORTS/ DISCUSSION

ECONOMIC DEVELOPMENT COORDINATOR REPORT Economic Development Coordinator Katie Sponberger discussed procedure to reapply to be on the EDA Board.

OPEN SESSION

PROPOSED OFFER/ CONTRACT FOR ROLLINS INDUSTRIAL PARK PROPERTY ***Roger Bowman made a motion to approve entering into a contract with Project Blue Officials to purchase Rollins Industrial Property for \$250,000 subject to standard terms and conditions negotiated by EDA Attorney, and to authorize the EDA Chairman to sign the contract. Noah Nichols second the motion. Chairman Peters called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.***

Roger Bowman made a motion to formerly respond to the other interested purchaser via letter indicating the EDA's willingness to work with them on an alternative site location and to authorize the EDA Chairman to sign the letter. Jim Emberson second the motion. Chairman Peters called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent.

ADJOURN

Rodney Crowe made a motion to adjourn the meeting. Raymond Clark second the motion. Chairman Peters called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition and the motion was approved by unanimous consent. The meeting adjourned at 5:02 p.m.