



REGULAR MEETING MINUTES
TUESDAY, AUGUST 9, 2022 at 4:00 PM
THE COLONNADE
264 CATOOSA CIR., RINGGOLD, GA 30736

TIME AND PLACE OF THE MEETING

The regular meeting of the Catoosa County Development Authority/Development Authority of Catoosa County (EDA) was held on August 9, 2022 at 4:00 PM at The Colonnade located at 264 Catoosa Cir., Ringgold, GA 30736.

CALL TO ORDER

Chair Rick Partain established that a quorum was present and called the meeting to order at 4:06 PM.

- ❖ The following board members were present: Rick Partain, Mike Signiski, Stephanie Dickert, Ray Johnson, Charles Lancaster, Paul Lee
- ❖ The following board members were absent: Jim Cutler
- ❖ The following ex officio members were present: Amy Jackson, Marissa Brower, Vanita Hullander
- ❖ The following staff were present: Dan Wright, Rachel Clark, Chad Young, Meghan Trusley
- ❖ The following guests were present: Spencer Hogg, Phyllis Williams, Nick Ware

AGENDA SETTING

PROPOSED APPROVAL OF AGENDA FOR REGULAR MEETING ON AUGUST 9, 2022

Stephanie Dickert made a motion to approve the presented agenda of the Regular EDA Meeting held on August 9, 2022. Charles Lancaster seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent.

MINUTES

PROPOSED APPROVAL OF MINUTES OF THE REGULAR EDA MEETING HELD ON JUNE 14, 2022

Stephanie Dickert made a motion to approve the minutes of the Regular EDA Meeting held on June 14, 2022. Charles Lancaster seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent.

OLD BUSINESS

None.



NEW BUSINESS

PROPOSED APPROVAL OF INVOICES RELATED TO HOSPITAL PROPERTY

CFO Rachel Clark presented two utility invoices from North Georgia EMC related to the operation of the hospital property located at 100 Gross Crescent Circle in Fort Oglethorpe for ratification. The first, from June 2022, totaled \$63,710.31. The second, from July 2022, totaled \$72,505.94.

Stephanie Dickert made a motion to ratify the payment of the invoices. Mike Signiski seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent.

PROPOSED APPROVAL OF REIMBURSEMENT TO GENERAL FUND

CFO Rachel Clark presented to the Board for approval a list of various monies due to the Catoosa County General Fund by the Development Authority totaling \$18,399.61.

Charles Lancaster made a motion to approve the reimbursement of \$18,399.61 to the Catoosa County General Fund from the Economic Development Authority. Stephanie Dickert seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent.

REPORTS/DISCUSSIONS

CHAMBER OF COMMERCE

Catoosa County Chamber of Commerce President Amy Jackson informed the board about the From Here to Career! College and Career Academy Luncheon on Thursday, August 18th. She also reported that she would be attending a conference in Arkansas hosted by Thrive Regional Partnership in November. The Annual Chamber Expo will be held on November 10th.

COLLEGE AND CAREER ACADEMY

From Here to Career Academy CEO Marissa Brower echoed Amy Jackson in informing the board about the From Here to Career! College and Career Academy Luncheon on Thursday, August 18th. The Academy just began a new Mechatronics pathway and are able to begin recruiting inside schools again this year. Mrs. Brower shared that LFO High School currently has a very successful welding pathway with 12-14 students. The College and Career Academy is on track to open August 2023.

FINANCE

CFO Rachel Clark updated the Board's financial position with a report from June. In June, the EDA Fund Balance was \$1,104,434.44 which included lease payments from both tenants located at 100 Gross Crescent Circle. The majority of this balance is due to the County to pay for Hospital building expenses. Available 2019 SPLOST funds were \$123,099.

A new Hutcheson Building Budget Report was also presented to the board which showed a loss of \$13,636.84 in June.



ECONOMIC DEVELOPMENT REPORT

Meghan Trusley updated the board with a written report regarding current Economic Development Activity in the County. She noted that the Economic Development had received a Notice to Proceed on road construction at the Business Park from TVA in regards to their InvestPrep Grant, described some of the activities since the last Economic Development Authority meeting, and gave a brief update on 100 Gross Crescent Circle.

NORTHWEST GEORGIA JOINT DEVELOPMENT AUTHORITY REPORT

Vice President of Economic Development and Government Relations with the Joint Development Authority Spencer Hogg gave a verbal report regarding the activities of the Northwest Georgia Joint Development Authority. There has been a lot of interest in both public and private property in Catoosa County. He noted that the JDA has begun to travel again to promote Northwest Georgia.

EXECUTIVE SESSION

Stephanie Dickert made a motion to enter Executive Session for the purposes of Legal and Real Estate discussions. Paul Lee seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent. The board entered Executive Session at 4:28 PM.

Ray Johnson made a motion to exit Executive Session. Charles Lancaster seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent. The board exited Executive Session at 4:43 PM.

OPEN SESSION

None.

ADJOURN

*Stephanie Dickert made a motion to adjourn. Charles Lancaster seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent. **The board adjourned at 4:48 PM.***

Officer Approval of Minutes

Name _____

Position _____