



REGULAR MEETING MINUTES
TUESDAY, JANUARY 12, 2021 at 4:00 PM
THE COLONNADE
264 CATOOSA CIR., RINGGOLD, GEORGIA

TIME AND PLACE OF THE MEETING

The regular meeting of the Catoosa County Development Authority/ Development Authority of Catoosa County (EDA) was held on January 12, 2021 at 4:00 PM at The Colonnade located at 264 Catoosa Cir., Ringgold, Georgia.

CALL TO ORDER

Chair Rick Partain established that a quorum was present and called the meeting to order at 4:02 PM.

- ❖ The following board members were present: Rick Partain, Mike Signiski, Stephanie Dickert, Paul Lee, Jim Cutler, Ray Johnson, Charles Lancaster
- ❖ The following ex officio members were present: Amy Jackson, Vanita Hullander
- ❖ The following ex officio members were absent: Jeff Long, Chuck Harris, Steven Henry, Charlie Stevens
- ❖ The following guests were present: Dan Wright, Eric Jackson, Spencer Hogg

AGENDA SETTING

PROPOSED APPROVAL OF AGENDA OF CALLED EDA MEETING HELD ON JANUARY 12, 2021

Executive session was removed from the agenda and a presentation by Hodge Consulting was added.

Charles Lancaster made a motion to approve the agenda of the called EDA meeting held on January 12 2021. Stephanie Dickert seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent.

ELECTION OF OFFICERS

Attorney Chad Young presided over the election of officers and opened up the floor for nominations.

- Rick Partain was the only nominee for Chair.
- Mike Signiski was the only nominee for vice-chair.
- Stephanie Dickert was the only nominee for Treasurer/Secretary.

Hearing no other nominations, Young closed the floor to nominations and presented this slate of officers to the board for approval.

Ray Johnson made a motion to appoint the officers as presented. Charles Lancaster seconded the motion. Young called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent.

MINUTES

PROPOSED APPROVAL OF MINUTES OF THE CALLED EDA MEETING HELD ON DECEMBER 22, 2020



Stephanie Dickert made a motion to approve the minutes of the called EDA meeting held on December 22, 2020. Mike Signiski seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent.

OLD BUSINESS

None.

NEW BUSINESS

PROPOSED RESOLUTION APPROVING OFFICERS FOR BANK SIGNATURES

Attorney Chad Young presented a resolution required by First Bank approving Vice Chair Mike Signiski and Treasurer/Secretary Stephanie Dickert as signers for the EDA's bank account.

Stephanie Dickert made a motion to approve the resolution as presented. Jim Cutler seconded the motion. Chair Rick Partain recused himself from the motion and Young called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent.

REPORTS/DISCUSSIONS

FINANCIAL

Catoosa County CFO Carol Roberts presented a financial report for the EDA. The EDA Fund Balance remained largely unchanged at \$11,735.55.

CHAMBER

Catoosa County Chamber of Commerce Chamber President Amy Jackson updated the board on Chamber of Commerce activities and noted that with the branding campaign largely concluded, the chamber will be focusing on promoting the brand within the community and externally as well.

DIRECTOR'S REPORT

Economic Development Director Keith Barclift updated the board on current project activity. He noted that there was a total of 39 inquires during 2020 representing approximately 4,200 jobs and \$430 million of investment. Of those projects, the County was about to submit on 28 inquires. Barclift cited a lack of available product as a result for non-submission.

EXECUTIVE SESSION

None.

OPEN SESSION

PROPOSED EXTENSION OF NOTE FOR PROJECT JUMP

Attorney Chad Young presented a resolution for the extension of the note help on Project Jump. Young pointed out that the Note is set to expire each year and the extension was largely an administrative matter.



Jim Cutler made a motion to extend the expiration date for the Note held for Project Jump to December 31, 2021. Mike Signiski seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so saying aye. There was no opposition, and the motion approved by unanimous consent.

DEVELOPMENT AUTHORITY BOARD TRAINING REQUIREMENTS

Economic Development Director Keith Barclift presented information to the board regarding required state training for new board members as well as a supplementary training module that he would like to begin requiring applicants to the board to confirm the completion of prior to their consideration for the Development Authority Board. Barclift asked all current Board Members to complete this module prior to the February meeting.

HODGE CONSULTING PRESENTATION

Al Hodge with Hodge Consulting gave a presentation on the development of a comprehensive Strategic Plan for Economic Development in Catoosa County.

ADJOURN

Stephanie Dickert made a motion to adjourn. Charles Lancaster seconded the motion. Chair Partain called for all those in favor of approving the motion to indicate so by saying aye. There was no opposition, and the motion was approved by unanimous consent. The board adjourned at 4:57 PM.